

**TO:** Board of Health

**FROM:** Chris Schroeder, MCRP, Supervisor  
Air Quality Program, Environmental Public Health

Scott E. Holmes, MS, REHS, Manager  
Environmental Public Health Division

**DATE:** July 28, 2015

**SUBJECT:** Proposed Adoption of Policy Number 205.19: Health and Safety Hazards –  
Investigation and Enforcement

This new policy has been written to address the various steps necessary to thoroughly and consistently investigate complaints of air quality-related health and safety hazards, and to consistently apply the authority granted to the Health Director in Chapter 8.02 of the Lincoln Municipal Code. The Lincoln-Lancaster County Health Department (LLCHD) Air Quality Program responds to complaints regarding such matters, and the associated air pollution can present a threat to the public's health and safety.

These policies are necessary to:

- Establish the proper steps to be followed during complaint intake and investigation;
- Clarify the necessary information to be gathered and documented; and
- Better define the circumstances under which the LLCHD Air Quality Program should find that air contamination presents a health and safety hazard.

This policy will lead to more consistent application of regulations by providing staff with clear processes to follow during complaint response and investigation. The proposed policy, which is specific in regard to the nature of the complaint, provides specific and comprehensive guidance for complaint resolution.

Staff recommends Board of Health approval of the proposed new policy.
--